



EMERGENCY PROCEDURES

****What constitutes an emergency; fire, flood, water leak, loss of essential services, violence, broken elevator, and/or any medically related issues****

For afterhours emergencies, please take the following steps:

Step 1: For your safety, observe and assess the situation. If you are in immediate danger, or in case of a fire call 911.

Step 2: Contact the appropriate party:

For floods or water items:

- a) If you experience a sewage or water backup from your toilet or any drains, please call the GMS emergency line immediately at 334-2079.
- b) If you observe a water leak from a pipe outside your unit, or from an exterior wall, please call the GMS emergency line immediately at 334-2079.
- c) If you have a water leak from a water pipe, or an appliance within your unit, please contact a plumber.

For power outages or electrical issues:

- a) Contact Atco Electric at 633-7000.
- b) For power outages within (confined to) your unit, contact an electrician.
- c) For local power outages that affect your building (more than one unit), please call the GMS emergency line immediately at 334-2079.

For apartment style condos:

- a) If the elevator stops working, please call the GMS emergency line immediately at 334-2079.
- b) If the central heat or boiler system stops working, or if you notice a fuel leak, please call the GMS emergency line immediately at 334-2079.
- c) If the fire alarm system activates, evacuate the building, and call 911.

For non-emergent maintenance or administrative issues, please email your Condo Corp email address or call us during normal business hours.